



JAWS Skills

Navigating a Windows-based computer can present a major challenge for the blind or partially sighted. JAWS was specifically created for this task. JAWS allows users to navigate and control Windows through keystrokes. Whether you're new to JAWS or wish to expand and update your existing JAWS skills, this course is for you.

This course will cover:

- Keystroke techniques (layered commands, Numpad options)
- Customization of settings to optimize your use and verbosity level
- Navigating through the available functions
- Commands for specific programs based on your needs (Word, Excel, Internet Explorer, Outlook and other programs)
- Intermediate and advanced keystroke commands based on your needs
- Finding in-program help

You will receive:

- Electronic reference document with keystrokes organized according to your use
- Exercises and ideas for future skills development once you are comfortable with the level taught in the session



JAWS

For Windows



Freedom
Scientific

Course Detail

We offer a full day or 8 hour session on these topics customized to your particular needs. We can host this session at our location on Dresden Row in Halifax or at your work or organization's location. You may prefer to split this session between two 4-hour sessions in order to have the opportunity to use some of the skills before the next session.

Course Requirements:

- Access to Internet at the course location
- Workspace that is relatively free of distraction for the training period
- One week prior notice of custom content in order to prepare and organize content appropriately
- One week prior notice of a group session in order to gather information from participants



**Specialists in Workplace
Adaptation and Accommodation**

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Pricing Structure

Session	1 Trainee	3 to 5 Trainees	6 to 9 Trainees
Full Day	\$800	\$265/person	\$133/person
Half-day	\$400	\$133/person	\$65/person

Call for a flat fee for 10 or more attendees.

Print and scan the completed form and send it to at@compusult.net. An electronic version of the same form can be found at www.compusult.at/at-website/training. Indicate your chosen course on the electronic form.

Individual Registration

Name: _____

Phone Number: _____

Organization: _____

E-mail: _____

Requested Training Date(s): _____

Location of training:

☐ Our location (1526 Dresden Row, Halifax NS)

☐ Your location: _____

Group Registration

Name	Organization	Contact Number	E-mail

Method of Payment

☐ Purchase Order Number: _____

☐ Credit Card: We will contact you to get credit card information.

☐ Cheque (must be received before date of training)

Please register at least 1 week in advance of the training. We will contact you upon receiving this form or any other communication from you to discuss specific training needs and confirm your specified dates.